Screencast-O-Matic – Save to Screencast o Matic (for PC)

For Mac - Use Quicktime - https://support.apple.com/en-us/HT201066 and post to OneDrive.

For Chromebook - Download Screencastify plugin https://www.screencastify.com/ to record a screencast that's up to 10 minutes. Open your PowerPoint from your Google Drive account, record with Screencastify, save the recording to Google Drive, and get a share link to the video: Tutorial - https://youtu.be/eC5AzFH5QfA

For iPad - Educreations https://www.educreations.com/ (This is not a free app.)
Tutorial: https://www.educreations.com/lesson/view/educreations-tutorial/2599932/

For PC - Please note that **the following instructions are for PC only**.
Screen Cast-O-Matic is a free, web based software for creating screencasts. Screencasts can be uploaded to YouTube and then linked to Moodle courses.

Task	Screen Shot
Important: If you are using a USB microphone, plug your microphone in before proceeding. 1. **Open Firefox and type in http://www.screencast-o-matic.com/** 2. **Log in.**	SCREENCAST O MATIC Welcome • Go Pro! Got an account? | login **Start Recording**

Screencastomatic 2016 save to Screencast o Matic
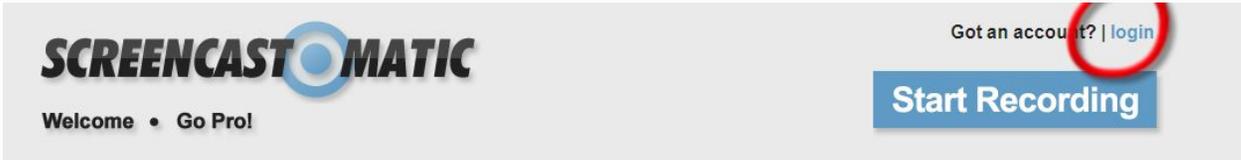
3.	Select Start Recording	alvernojimhybrid@gmail.com	logout **Start Recording**	
4.	**Click the Record Screencast button under Screen Recorder v 2.0 (beta).** **If you are prompted to install the recorder, follow the steps to install it.**	Screen Recorder v2.0 (beta) Click the button below to use our all new v2.0 recorder! ⦿ Record Screencast	
5.	**You will be asked to run a Java appliction, click Run.**	Do you want to run this application? Name: **Screen Recorder** Publisher: Big Nerd Software, LLC Location: http://screencast-o-matic.com This application will run with unrestricted access which may put your computer and personal information at risk. Run this application only if you trust the location and publisher above. ☐ Do not show this again for apps from the publisher and location above More Information Run Cancel	
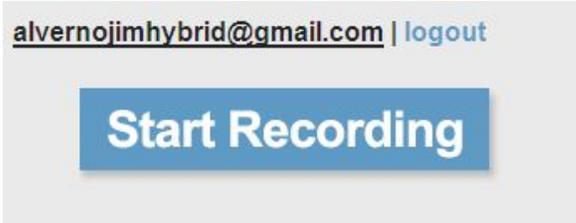
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6. **The Screencast o matic tool bar appears at the bottom of your screen. The red button is to record and the gear icon is for configuring preferences.**

7. **Select the Screen icon (1) and adjust the Size to FullScreen (2).**
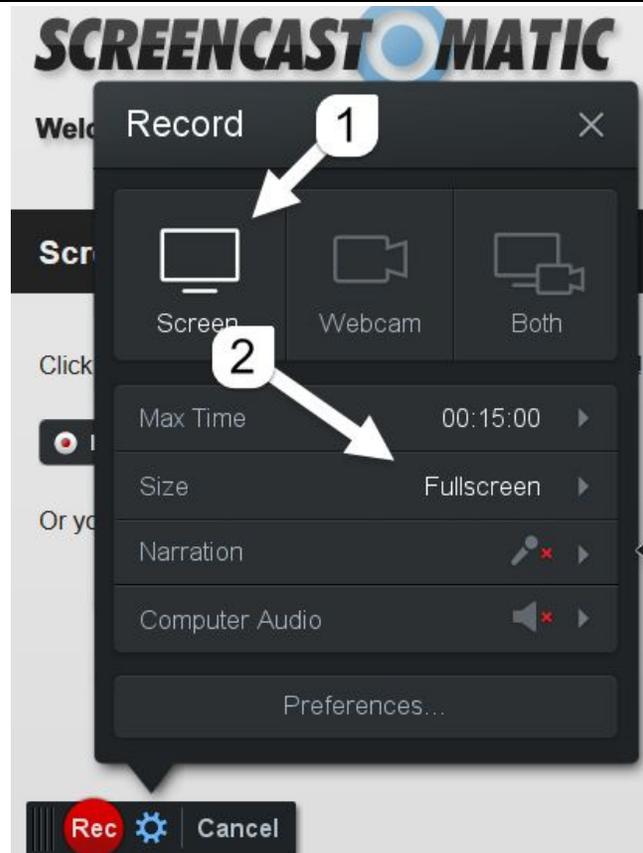
The Narration arrow is where you select a microphone.

8. **Select the arrow after Narration and select the name of your microphone.**

9. **Adjust the volume to 100%.**	
10. **To record computer sounds, set Computer Audio to Yes.**	
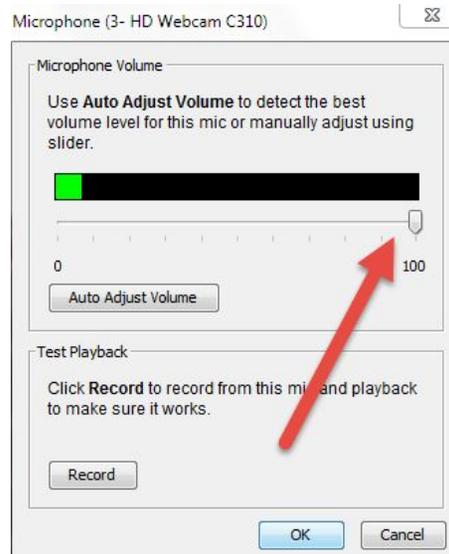
Screencastomatic 2016 save to Screencast o Matic
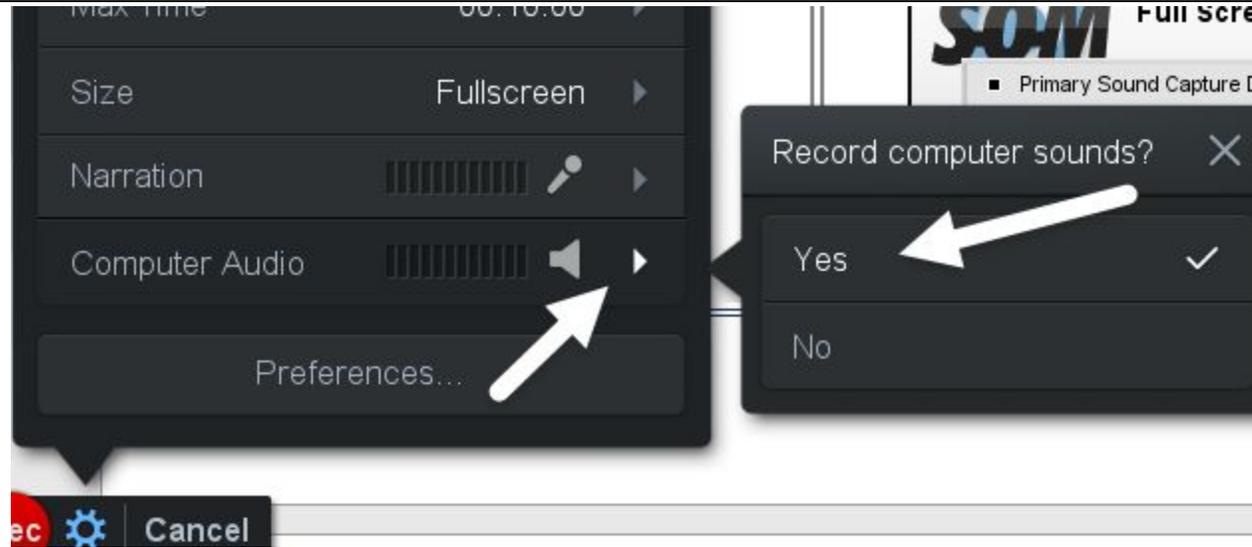
11. **If you would like the entire screen filled with your video, select Webcam. To select among webcams, click the Webcam arrow in the lower right of your screen.**

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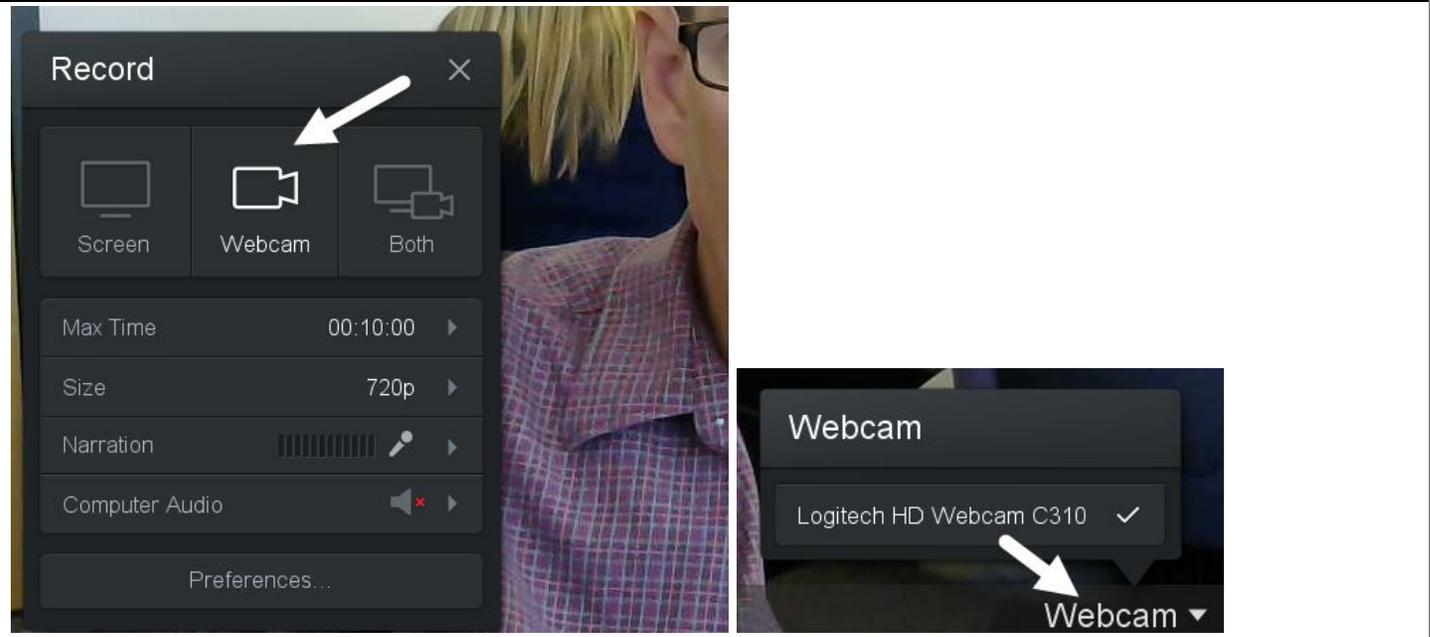
12. Selecting the Both icon allows you to record the screen content and the webcam feed as an inset video in the corner of the screen. Select the middle setting White Square with Blue square in the lower right corner.

13. Close Settings by clicking the X at the top of the settings box.

Record   X

Screen   Webcam   Both

Max Time   00:10:00 ▶

Size   Fullscreen ▶

Narration 🎤 ▶

Computer Audio 🔇✕ ▶

Preferences...

new v2.0 recorder!

r v1.0

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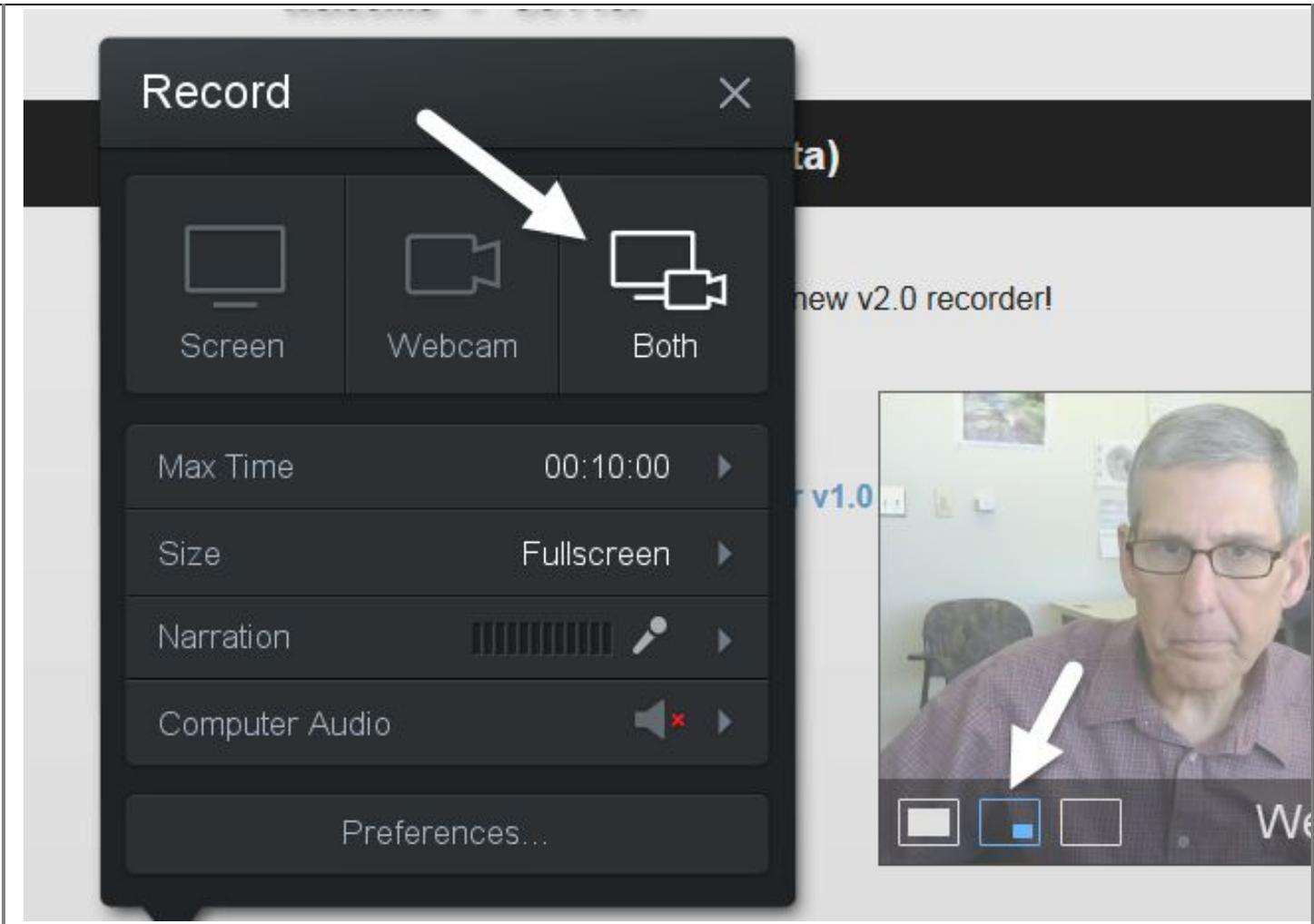
14. When you are ready to record, open the window that you will be using for your screencast and press the red REC button on the left of the toolbar.
 	
    a. **Screencast-o-matic will count down from 3, giving you time to prepare.**
    b. **Recording can be paused at any time using the alt p command**
    c. **To end the recording, select alt p.**
	Rec ⚙ Cancel

15. While recording, a red button with the recording time is visible in the lower left corner of the screen. Clicking on this button is another way to stop the recording.	⏸ 0:04

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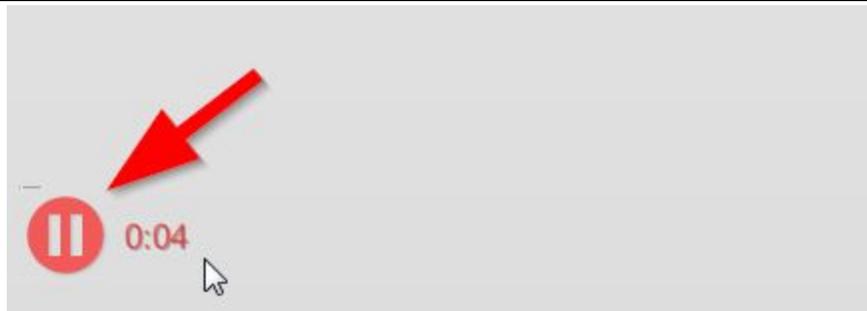
16. **When you have finished recording, you have the option of playing back the video, deleting the video or selecting Done to complete the video. Choose Done.**
17. **It is possible to record over errors using this same interface. Play your video to the spot that you would like to record over and press the record button.**

Play back recording

Delete Video

Done Recording

0:04.6   Done
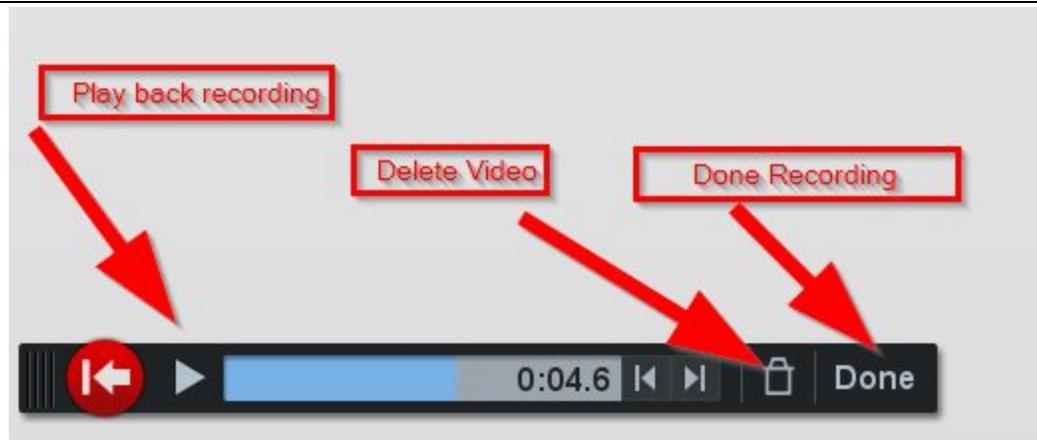
| 18. Select Upload to Screencast-o-Matic. | |

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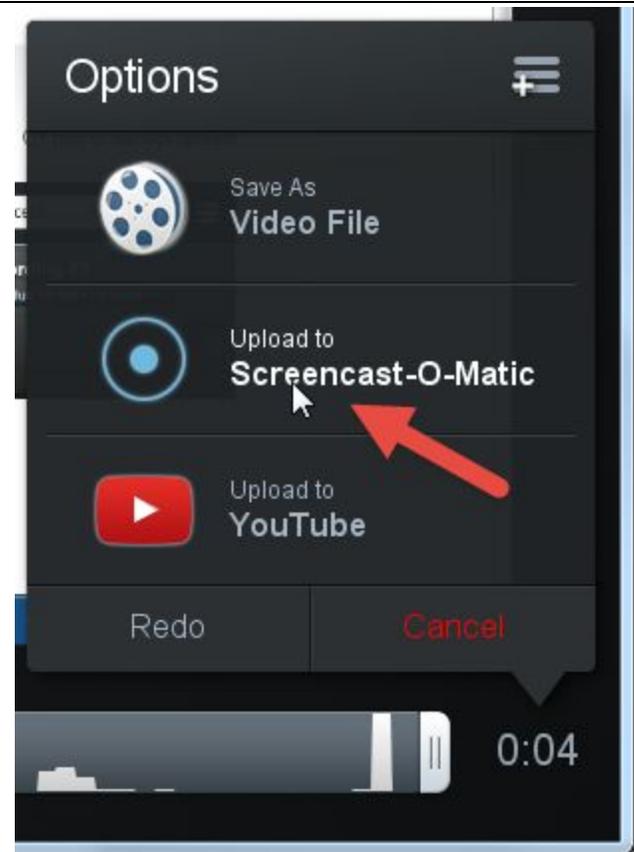
19. Click Title to edit the name of your video.

20. Click the Publish button.

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Alverno
C O L L E G E
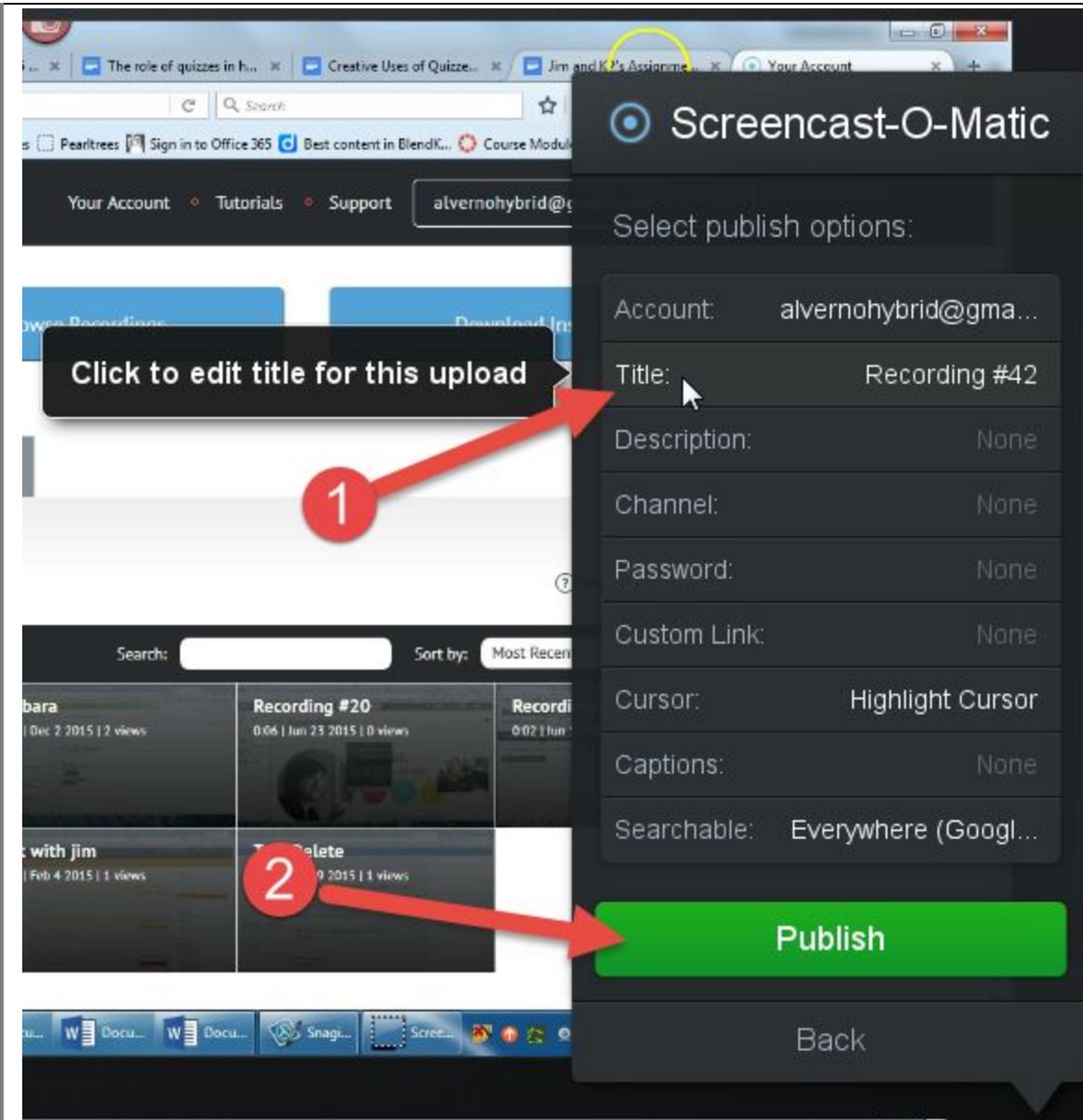
21. Click Copy Link to copy the link to your video to your clipboard. Paste the link where you want people to access it (e.g., into Moodle, an email, etc.) **22. Click Done.**	
23.	**If you need to locate your video recordings in the future, log into Screencast-o-Matic, and locate your recordings by clicking the Browse Recordings button.**
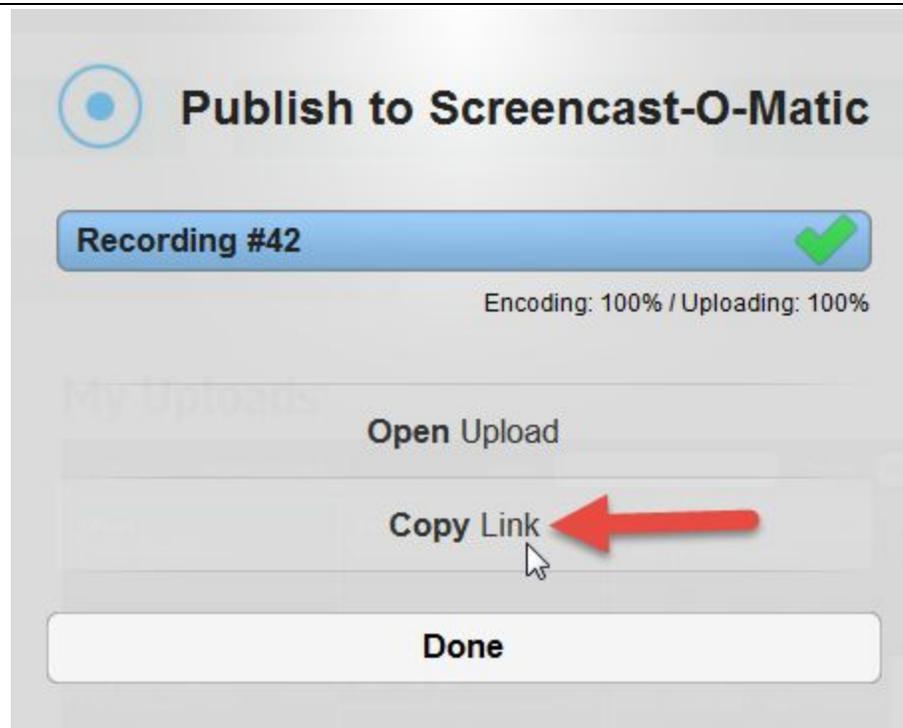
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